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**Government of Jammu and Kashmir
Consumer Affairs & Public Distribution Department
Civil Secretariat, Jammu/Srinagar**

C I R C U L A R

Consequent upon the instructions issued by the Hon'ble Minister for Consumer Affairs & Public Distribution to bring out the transparency and accountability in the procedure pertaining to submission of bills, of verification of stocks and quality control, following mechanism shall henceforth be adhered to:-

Srinagar

1. Henceforth all the bills to be submitted by the two Directorates of CA&PD, Jammu/Kashmir shall be verified by the Directors and the Joint Directors, who shall countersign each page of the bill properly;
2. A Committee for the purpose of verification of receipts of stocks at Jammu and Srinagar is hereby upgraded and shall be re-constituted as per the following composition:-
 - i) Deputy Director, CA&PD, Jammu/Kashmir
 - ii) Assistant Director, CA&PD, Jammu & Srinagar, in whose jurisdiction, the Godowns fall.
3. The two Directors shall work out a mechanism for sample testing of each consignment before further disbursement to the Districts. Sample testing should be accompanied by a certificate from the Director that the samples have been got tested and found up to the mark, as per the specification. Without this certificate, distribution shall not be made by the Director.


**Secretary to Government
CA&PD Department**

No. PS/Secy/CAPD/30/2014

Dated: June 2, 2014

Copy for information to the:-

1. Director, CA&PD Department, Jammu/Kashmir
2. Director Finance, CA&PD Department
3. Additional Secretary to Government, CA&PD Department
4. Special Assistant to Hon'ble Minister for CA&PD for information of the Hon'ble Minister;
5. Special Assistant to Hon'ble Minister of State (CA&PD) for information of the Hon'ble Minister.
6. Deputy Director, CA&PD, Jammu/Kashmir
7. Deputy Secretary to Government, CA&PD Department
8. Concerned Assistant Director, CA&PD.
9. Incharge Website, CA&PD Department.
10. Circular file.