

Fax No:- 0191-2541822 (Jmu)  
0194-2506310 (Sgr)

**Government of Jammu & Kashmir**  
**Department of Food, Civil Supplies & Consumer Affairs**  
**Civil Secretariat, Jammu/Kashmir**

**Subject:-Constitution of Audit Committee at the level of Directorate of Department of FCS&CA.**

**Ref:-Instruction conveyed by Finance Department vide their U.O No.DGAT/PS/DR/778 dt:14-10-2010.**

**Government Order No :- 80 -FCS&CA of 2017**  
**D a t e :- 12-04-2017**

Sanction is hereby accorded to the Constitution of Audit Committee at the level of Directorate of Department of FCS&CA comprising of following officers:

1. Director, Department of FCS&CA Jammu/Kashmir Chairman
2. Dy. Accountant General, J&K Member
3. Chief Accounts Officer, Deptt. Of FCS&CA Jammu/Kashmir Member Secretary
4. Dy. Director (P&S) Deptt. of FCS&CA Jammu/Kashmir Member
5. Assistant Directors, Department of FCS&CA Member  
Jammu/Kashmir/Concerned DDO/Officer to who,  
Paragraph appearing in the AIR's issued by PAG's Office

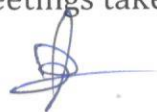

The modalities for convening the meetings of the Committee are laid down as under:

- i. The synopsis of the paras outstanding in the old Audit Inspection Reports (AIR's) alongwith the replies may be got prepared from the concerned DDO's in the first instance by the respective Head of Department in the following format:

S. No	Name of DDO	Period of AIR	Para No	Brief Description	DDO Detailed Replies	Remarks of the Audit Committee

The Audit Committee so constituted shall hold meeting at least once in two months.

- ii. The replies of the outstanding paras shall be discussed/reviewed in the meetings of the Audit Committee and where they are found to be satisfactory, the paras be settled. The Departments shall also produce records at the time of meeting for on spot verification.
- iii. The outcome of each meeting shall be send to Administrative Department in the form of a report showing the total number of Audit Inspection Reports (AIR's)/Paras outstanding number discussed, number settled and the closing balance, within a fortnight after the meetings takes place.

- iv. The progress of the aforementioned meetings shall be reviewed at the level of Administrative Department on quarterly basis by the Committee constituted vide Government Order No. 79-FCS&CA <sup>of 2017</sup> dated: 11/04/2017.

**By order of the Government of Jammu and Kashmir.**

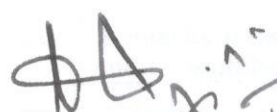
*Sd/-*  
**(Shafiq Ahmed Raina) IAS**  
**Secretary to Government**  
**Department of FCS&CA**

No:-CAPD/Acctts/PAR/103/2016

Dated: - 12-04-2017

Copy to the:-

1. Director, Department of FCS&CA Jammu/Kashmir.
2. Director, Archives, Archeology and Museum Department.
3. Dy. Accountant General J&K.
4. Dy. Director (P&S), Department of Food Civil Supplies and Consumer Affairs.
5. All Assistant Directors, Department of FCS&CA Jammu/Kashmir
6. Private Secretary to Hon'ble Minister, Department of Food Civil Supplies and Consumer Affairs for information of Hon'ble Minister.
7. Private Secretary to Secretary to Govt., Department of Food Civil Supplies and Consumer Affairs for information of Secretary.
8. Monday return file.
9. Government Order File (w2scs).

  
**(Zia-ur-Rehman)**  
**Financial Advisor**  
**Department of FCS&CA**